



# Harvard Parks and Recreation Department Program Evaluation Form

Thank you for participating in a program with the Harvard Parks and Recreation Department! Please take a few minutes to tell us about your experience. We strive to continually improve our programs in order to provide patrons the best possible experience. The information you provide will remain anonymous and confidential.

Name of Program: \_\_\_\_\_

Program Location: \_\_\_\_\_ Program Instructor: \_\_\_\_\_

**1. How did you hear about this program? Please circle your response.**

Activity Guide      Facebook      Electronic Board on Ayer St      Friend or relative      School flyer  
City website      Email/E-newsletter      Other: \_\_\_\_\_

**2. Please rate the following by checking the box for each item.**

Facility / Location	Excellent	Very Good	Good	Fair	Poor
Appropriate for program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cleanliness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comfort	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

  

Instructor(s)	Excellent	Very Good	Good	Fair	Poor
Ability to work with age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organization of lessons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enthusiasm / Encouragement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

  

Program/Class/Event	Excellent	Very Good	Good	Fair	Poor
Content / Quality of material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Class size	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Length of program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Price	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**3. For what reason(s) did you sign up for this program? Please check all that apply.**

☐ Develop new skills      ☐ Meet new friends/Socialization      ☐ Price      ☐ Health/Exercise

☐ Other: \_\_\_\_\_

4. To what extent were your expectations for this program met?

☐ Exceeded      ☐ Met      ☐ Not met

What is the reason for your response? \_\_\_\_\_  
\_\_\_\_\_

5. Would you recommend this program to a friend or relative?      ☐ Yes      ☐ No

6. What suggestions do you have for improving the program?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. What other programs or events would you like to see offered?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Thank you for taking the time to help us improve our programs! Please return this form to your instructor before leaving the last class or return to the Harvard Parks and Recreation Department.*

Harvard Parks and Recreation Department  
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Other way to contact us:  
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